



## Marion Psarofaghis

AR and Billing Accountant

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### EXPERTISE

Marion Psarofaghis has been the billing and debtors coordinator at our Geneva office since returning from maternity leave in 2022. She first joined the firm as an assistant in the billing team in 2016. Over the years, Marion's responsibilities have included: adapting and reacting to team requests, setting-up a digital archive and software, project management to limit printing, and training three colleagues in less than a year. Today, her role involves: coordinating the billing team, overseeing monthly financial closing, and managing directors' fees and hourly rates of our employees.

Before joining the firm, Marion completed a two-year internship in the accounting and human resources department at a regional tourist board in France. There, she assisted with the inventory of various documents regarding summer and winter seasonal employees, prepared payslips, managed account payable and helped prepare the balance sheet.

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### LANGUAGES

French, English